



# Connect products commission flex

Extranet step by step guide



# Connect products

To enhance our digital offering, we have introduced commission flexibility on the following products for new business and renewals.



**Business Choice**  
0 - 40%



**Offices and Surgeries**  
0 - 35%



**Landlords**  
0 - 40%



**Tradesmen and Professionals**  
0 - 35%



**Professional Indemnity Combined**  
0 - 40%



**Minifleet**  
0 - 20%



**Retailers**  
0 - 35%



**Management Liability**  
0 - 40%

This gives you the ability to flex your commission up or down from your standard default rate within the commission range above. As the products are now net rated, the commission flex will be reflected in the gross premium charged.

There is no need for referral or for an authorisation code, making the process quick and efficient.





## How does it work?

Follow our step by step guide to flex your commission

1. Once your quote is available the Quote Summary screen will appear as shown. (In this example the default commission is 20%)
2. To change the commission select the 'Adjust commission' button.

### Landlords quote

You're viewing a quote for Commission Flex [[Client details](#)]

This quote has been saved

Quote reference: 2253570  
Quote valid until: 31/01/2014  
Policy start date: 31/01/2014

#### Premium for Commission Flex

<b>Premium</b>	
Excluding Insurance Premium Tax	£150.00
Insurance Premium Tax	£9.00
Including Insurance Premium Tax	£159.00

#### Commission

Commission amount	£30.00
Commission percentage	20.00 %

**New functionality available enabling you to adjust commission**

Please note if you amend your quote you will need to reapply any commission adjustment made.

**What would you like to do next?**

[Return to client](#) [Amend quote](#) [Adjust commission](#) [View documents](#) [Buy now](#)



3. Insert the required commission into the 'Commission percentage' field as shown and select 'Next'.
4. The screen will refresh and the premium and commission will change to reflect the amount selected by you. You will have the opportunity to amend this before accepting the quote.
5. If you enter a commission amount which falls outside the parameters available a warning message will appear.

### Premium for Commission Flex

Premium	
Excluding Insurance Premium Tax	£150.00
Insurance Premium Tax	£9.00
<b>Including Insurance Premium Tax</b>	<b>£159.00</b>

Commission	
Commission amount	£30.00
Commission percentage	20.00 %


  

### Adjust your commission

Commission percentage	<input type="text" value="30"/> %
-----------------------	-----------------------------------

### Additional Information

 [Commission adjustment factsheet](#)



## Frequently asked questions



### Why have you introduced flexible commission?

We have spent a lot of time speaking to you about what you want from our digital product offering and it is clear that commission flexibility is an important requirement.



### When can I amend commission?

You can amend the commission rate at new business or at renewal only. This rate will stay the same for any mid-term alterations.



### What will the commission rate be at renewal?

Any changes you have made to the commission rate will be retained at renewal unless you choose to change the rate at this point.



### Do I need to refer to you for authorisation?

No, you can amend the commission rate within the agreed product boundaries without the need for referral or an authorisation code.



## Any questions?

Contact our dedicated Online Trading team:



0800 051 8001



[OnlineTradingCentre@axa-insurance.co.uk](mailto:OnlineTradingCentre@axa-insurance.co.uk)



Live chat with an underwriter