



Management Liability Policy for Residential Property Management Associations and Residential Management Companies

Standard proposal form (with premiums)

Who can use this proposal form

This proposal form is only for:

- Residents Associations, Owners, Committees and Residential Property Owners.

Checking the form

Please check all the details you have provided are full and true. Please make sure that you include all relevant information: this is information that could affect our decision to give you insurance or affect the terms we give you. If you are not sure if something is important or relevant you should tell us.

If you fail to give full and true answers, your policy may not protect you in the event of a claim.

Please read the Data Protection Notice at the end of this proposal form carefully.

Please keep a record of all information given to us (including copies of letters or emails), and a copy of this proposal form as it is part of your insurance policy.

Copies of documents

If you need a copy of this proposal form, please contact us. We can supply copies up to three months after receiving the form. Please also contact your insurance adviser if you would like a copy of the policy wording.

Law applicable to the policy

You and we can choose the law which applies to this policy. We propose that the Law of England and Wales apply. Unless we and you agree otherwise, the Law of England and Wales will apply to this policy.

AXA Insurance UK plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. This can be checked on the FCA's register by visiting the FCA's website at www.fca.org.uk/register or by contacting them on 0800 111 6768.

1 Your details

1.1 Name

1.2 Address

Postcode

Your cover

1.3 When would you like the cover to start?

Your cover will only start when AXA accepts your proposal.

D	D	M	M	Y	Y
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1.4 Please tick if you only need a quote

Quote only

2 Limits of cover, premiums and excesses

Please note: if you cannot comply with the statement of fact shown below, we will need more information before we can confirm your premiums and excess levels. This means that your premiums and excesses may be different from those shown below. Our terms of cover may also be different.

Standard cover – Directors’, Trustees’ and officers’ liability and Company or association legal liability

The limit of cover will apply separately to each section of cover.

2.1 Please tick the limit of cover you require

	£100,000	£250,000	£500,000	£1,000,000	£2,000,000	£3,000,000
1-25 Properties	<input type="checkbox"/> £99	<input type="checkbox"/> £116	<input type="checkbox"/> £182	<input type="checkbox"/> £248	<input type="checkbox"/> £352	<input type="checkbox"/> £456
26-50 Properties	<input type="checkbox"/> £121	<input type="checkbox"/> £149	<input type="checkbox"/> £215	<input type="checkbox"/> £270	<input type="checkbox"/> £418	<input type="checkbox"/> £567
51-75 Properties	<input type="checkbox"/> £165	<input type="checkbox"/> £182	<input type="checkbox"/> £248	<input type="checkbox"/> £314	<input type="checkbox"/> £495	<input type="checkbox"/> £677
76-100 Properties	<input type="checkbox"/> £209	<input type="checkbox"/> £215	<input type="checkbox"/> £286	<input type="checkbox"/> £363	<input type="checkbox"/> £561	<input type="checkbox"/> £759
100-250 Properties	<input type="checkbox"/> £220	<input type="checkbox"/> £242	<input type="checkbox"/> £308	<input type="checkbox"/> £385	<input type="checkbox"/> £612	<input type="checkbox"/> £843

About these premiums

Please note: these premiums only apply if you comply with statement of fact shown below.

These premiums change from time to time. Please check that you are using the latest version of this form.

Optional cover

Cover for Employment practices liability is available at £25 per employee (excluding IPT) subject to a minimum £50 charge for a limit of cover of £100,000.

The premiums shown above do not include Insurance Premium Tax, which we will add at the current rate. Your insurance adviser will be able to confirm the current rate of Insurance Premium Tax.

Statement of fact

- 1 You made a surplus (profit) at least once in the last 3 years
- 2 Your accounts show a positive net worth
- 3 External Human Resources consultants or legal advisors will be used to review all employment terminations (if applicable)
- 4 Written employment and grievance policies are communicated to all new and existing employees (if applicable)
- 5 In the last 3 years, there has not been any claims or investigations made against you, or against any directors, trustees, officers or employees, that this policy might have covered if it had been in force
- 6 After full enquiry, you or any of your directors or trustees are not aware of any fact or circumstance that may lead to a claim under the proposed policy.

If you cannot agree this statement of fact please refer this to your local AXA underwriter.

2 Limits of cover, premiums and excesses *continued*

Your excesses

section	your excess
Directors', Trustees and officers' liability section	£Nil
Employment practices liability section (if applicable)	£2,500 each and every claim. This excess shall not apply to any claim where the advice of rradar has been followed for any matter that could lead to a claim under the Policy.
Company or association legal liability section	£Nil for all claims other than employee dishonesty claims – £2,500 each and every claim

rradar legal advice helpline

Your cover includes access to expert advice lines that you can contact for advice on employment, regulatory, HR, tax, environmental directors' duties, money laundering and a wide range of other legal matters. Advice is provided by solicitors, barristers, HR, tax, health and safety, environment and chartered company secretary experts and professionals.

3 Declaration

If you have not given full and true answers to all questions asked on this proposal form, your insurance may not protect you in the event of a claim.

Before signing the declaration, please read the following Data Protection Notice

AXA Insurance UK plc is part of the AXA Group of companies which takes your privacy very seriously. For details of how we use the personal information we collect from you and your rights please view our privacy policy at www.axa.co.uk/privacy-policy.

If you do not have access to the internet please contact us and we will send you a printed copy.

Please read this declaration carefully and then sign below

- I/We understand that all relevant information, which is information that may influence AXA Insurance UK plc in the acceptance of this insurance and the terms provided, has been disclosed and recorded.
- I/We declare that all particulars given in this proposal form whether made by me/us or on my/our behalf are true and complete.
- I/We understand that if full and true answers have not been given or if all relevant information has not been disclosed that this insurance may not protect me/us in the event of a claim.
- I/We will tell you of any change to the details given before the start date of the contract.

Signature of Director/Trustee or equivalent

Name

Position in company or association

Date

D	D	M	M	Y	Y
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www.axa.co.uk

ACLD0667X-E (09/18) (220347)

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